

INSERT
LOGO
HERE

LIST
SUPPORTING
AGENCIES IN
THIS
COLUMN,
IDEAS
INCLUDE

(YOU MUST GET
PERMISSION FIRST):

COMMUNITY MENTAL
HEALTH

COUNTY HEALTH
DEPARTMENT

COUNTY SHERIFF'S
DEPARTMENT

IN PARTNERSHIP
WITH:
NO CIGS FOR OUR
KIDS- RESPONSIBLE
TOBACCO RETAILING
CAMPAIGN

LAKESHORE
COORDINATING
COUNCIL

MICHIGAN LIQUOR
CONTROL
COMMISSION

MICHIGAN STATE
POLICE

PROSECUTING
ATTORNEY

Retailer Store Name

Date

Dear Store Owner/Manager,

Your establishment was one of the places randomly selected in accordance with Michigan Department of Community Health guidelines to be checked for compliance with the Michigan Liquor Control Code of 1998, Act 58 during the month of February.

Act 58 clearly states that:

“Alcoholic liquor shall not be sold or furnished to a minor.”

Regretfully, when your store was checked on <Date> at <Time> it **FAILED** the compliance check! The clerk (**Name of Clerk**) was cited by the <enforcement agency>. We urge you to continue to impress upon your staff the importance of checking I.D.'s and abiding by the law. These alcohol checks will continue to be conducted in the future and sanctions will be made if you are in violation.

Young people obtain alcoholic beverages from a variety of sources. Reducing the source of supply through retail compliance investigations is one of the most effective strategies available to combat underage drinking. While it is clear that enforcement alone will not eliminate underage drinking, reducing the source of supply will make access to alcohol more difficult and is likely to reduce underage drinking.

Alcohol retailers are the first line of defense in stopping the sale of alcohol to young people.

Thank you for partnering with us in this endeavor.

If you have any questions or would like to receive more information on training for your staff, please contact, **Coordinator Name** at **Phone number**.

Thank you for your continued attention to this matter.

Sincerely,

Coordinator Name
Coordinator Agency

Additional Signatures is local law enforcement and/or prosecuting attorney if they are willing.

Cc: File
Enclosures